Salary Benefit Card
Account Closure Request

COMMUNITY SECTOR BANKING

On completion, please forward the original signed copy of this documentation to:
Community Sector Banking PO Box 585, CORRIMAL NSW 2518.

Note: Accounts will not be closed until 14 Days after the original copy of this advice has been received.

***** Please return ALL plastic cards to Community Sector Banking with the original account closure request *****

1. Details of Organisation

Name of Organisation:

Date: / /

2. Employee Details

Given Name(s): Surname:

Contact Numbers* Phone: ( ) Mobile:

* Please do not put the organisations phone number

3. Account Details

Card Number:

Card Expiry: / Cust./Ledger No.: / Date to Cancel Card*: / /

* Account will remain open 14 days after the card cancellation date to allow for any outstanding purchases to debit the account.

4. Payments From/To Account

Please tick any of the below that apply to this account. Please take the necessary actions to re-direct any direct debits/credits to/from this account.

☐ Direct Debits – the Card/Account holder MUST cancel the direct debit with the external company. Direct Debit Dishonour fees will apply for direct debits that are not cancelled.

☐ Direct Credits – the Card/Account holder SHOULD arrange for funds to be credited to another account, otherwise payments will be returned to the external company.

☐ Periodical Payments – Community Sector Banking will cancel periodical payments arranged internally.

5. Payment of Funds

Please indicate how you want the remaining funds paid by choosing **only one** of the following methods:

☐ Transfer to existing Community Sector Banking or Bendigo Bank account number:

☐ Forward to me/us to the address recorded on my customer record. A $7 Bank Cheque fee will apply and be charged to this account

☐ Forward via a direct credit facility to the following bank account:

BSB: Account Number:

Account Name:

Name and Address of Financial Institution:

6. Administrator Authorisation

Please arrange to have the above mentioned account cancelled and the remaining funds returned to the above account details.

Approved By (Name of Administrator) :

Signature of Administrator: Date: / /

Community Sector Banking Pty Ltd ABN 88 098 858 765 Authorised Representative No. 265317 of Level 1, 251-253 Princes Highway, Corrimal NSW 2518 ("Community Sector Banking") www.csbanking.com.au is a wholly owned subsidiary of Community Sector Enterprises Pty Ltd ABN 95 098 858 354, a joint venture between Bendigo and Adelaide Bank Limited ABN 11 068 049 178 AFSL No. 237879 and Community 21 Limited ABN 79 097 612 416. Community Sector Banking is a franchisee and authorised representative of Bendigo and Adelaide Bank Limited, The Bendigo Centre, Bendigo VIC 3550.